CHARGE REPORT

I, Rajesh Kumar, HCS have assumed the charge of the post of Joint Director Administration and Deputy Secretary to Govt. Haryana Higher Education Department on 19.12.2016 (F/N) in compliance with the orders of Chief Secretary to Govt. of Haryana issued vide No. 1/203/2016-1SII dated 09.12.2016.

(Rajesh Kumar, HCS)

Joint Director Administration and
Deputy Secretary to Govt. Haryana,
Higher Education Department

OFFICE OF DIRECTOR HIGHER EDUCATION, HARYANA, PANCHKULA

Endst. No. 15/1-2013 Ad (1)

Dated, Panchkula, the 19.12.2016

A copy is forwarded to the following for information and necessary action:-

- 1. Chief Secretary to Govt. Haryana w.r.t. his order No. 1/203/2016-1SII dated 09.12.2016.
- 2. Accountant General (A&E), Haryana, Chandigarh.
- 3. Principal Secretary to Govt. Haryana, Higher Edu. Deptt. Hry., Chandigarh.
- 4. Director, School Education, Haryana, Panchkula.
- 5. Director, Primary Education, Haryana, Panchkula.
- 6. Sr. Secy./Education Minister.
- 7. Registrar K.U.K., M.D.U., Rohtak, Ch. D.L.U., Sirsa, B.P.S.M.V., Khanpur Kalan (Sonipat), Central University, Mohindergarh, Indira Gandhi University, Meerpur (Rewari), Ch. Ranbir Singh University, Jind, Ch. Bansi Lal University, Bhiwani, Dr. B.R. Ambedkar National Law University, Sonepat.
- 8. Deputy Commissioner, Panchkula.
- 9. All the Principals of Govt./Non Govt. Colleges in the State.
- 10. All Commanding officers of NCC Units in the State.
- 11. All the Librarians of Distt./Sub. Div. Libraries in the State of Haryana/Librarian, Central State Library, Ambala Cantt.
- 12. All H.Q. officers & Head of Branches.
- 13. Treasury officer, Panchkula, Haryana.
- 14. PS/D.H.E.
- 15. Superintendent Accounts Branch (Local).
- 16. Steno to Joint Dir. Admn./Assistant Director Admn./R.E.
- 17. A copy for IT cell to upload the same on web portal.

Superintendent Administration
O/o Director Higher Education Haryana
Panchkula

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